



Nina Rickman

3 November 2020

TO ALL MEMBERS OF THE ADVISORY COMMITTEE

(and via the Trustee Intranet, to all other members of the Board of the Incorporated Trustees of The Dulwich Estate, for information)

NOTICE IS HEREBY GIVEN that a meeting of the Advisory Committee will be held on Tuesday 10 November 2020 at 4:30 p.m., via Teams. Electronic invite to the meeting to follow.

Please find attached your Advisory Committee papers for the meeting on Tuesday 10 November 2020. So that we have a productive and informative meeting, can I ask that you raise any detailed questions directly with me and request any further information, or clarification of items, prior to the meeting. Finally, please can you confirm your attendance or offer your apologies, if you are unable to make the meeting.

Nina Rickman
ADMINISTRATOR
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AGENDA

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4. Accounts: Actual results for the six months ended 30 September 2020 and Forecast for the year ending 31 March 2021

Attached as Schedules 1, 2 and 3 are the Accounts which show, in columns from left to right:

- (A) Actual results for the year ended 31 March 2020;
- (B) Actual results for the six months ended 30 September 2020;
- (C) Forecast, prepared in October 2020, for the year ending 31 March 2021;
- (D) Budget, prepared in March 2020, for the year ending 31 March 2021;
- (E) Variance between (C) and (D).

Basic expenditure (Schedule 3)

Total Basic Expenditure is forecast to be £287,400, a decrease of £16,500 (5.43%) from the Budget figure of £303,900. This is due to a decrease in Photocopying, Catering supplies and an increase in Scheme of Management Licence Application Fees.

Amenity expenditure (Schedule 2)

This is forecast to remain at the Budget figure £203,700.

Basis of apportionment (Schedule 2)

Apportionment costs are forecast to increase by £100 (0.75%), in line with prior year expenditure.

The forecast Management Charge (Schedule 1)

The Management Charge for the year is forecast at £452,332, a decrease of £16,413 (3.50%) from the Budget figure of £468,745 and £5,845 (1.31%) above the actual Charge for 2019/2020 of £446,486.

At its meetings on 3 November, the Scheme of Management Committee approved the forecast for recommendation to the Board of Trustees of The Dulwich Estate.

The Committee is **INVITED** to **COMMENT** on the report.

THE MANAGEMENT CHARGE
for the Accounting Period from 1 April 2020 to 31 March 2021

SUMMARY OF EXPENDITURE & INCOME

	(A) Forecast (Oct '20) Year Ending March 2021 £	(B) Budget (Feb '20) Year Ending March 2021 £	(C) Actual Year Ended March 2020 £
AMENITY EXPENDITURE			
From Schedule 2	203,700	203,700	193,464
BASIC EXPENDITURE			
From Schedule 3	287,400	303,900	290,926
TOTAL	491,100	507,600	484,390
BASIS OF APPORTIONMENT			
From Schedule 2	13,400	13,300	11,512
TOTAL EXPENDITURE	504,500	520,900	495,902
AMENITY EXPENDITURE	203,700	203,700	193,464
From above			
Add Basis of Apportionment costs - pro rata	5,558	5,337	4,598
	209,258	209,037	198,062
Percentage recoverable	75.07%	75.05%	75.05%
BORNE BY THE DULWICH ESTATE	(52,168)	(52,155)	(49,416)
AMENITY EXPENDITURE : TOTAL	157,090	156,882	148,646
BASIC EXPENDITURE	287,400	303,900	290,926
From above			
Add Basis of Apportionment costs - pro rata	7,842	7,963	6,914
BASIC EXPENDITURE : TOTAL	295,242	311,863	297,840
MANAGEMENT CHARGE : TOTAL	452,332	468,745	446,486

NOTES (Schedules 2 & 3) Bases of costs 2020-21 (2019-20):

1. Bills received
2. Notional scale charge
3. Apportionment of premium
4. Time spent charged at hourly rate: Head of Department £100 (£98); Administrator cover £37 (£36) and other staff £35 (£34)
5. Administrator – actual costs of employment
6. Depreciation: computer 33.34% and other equipment 20%
7. Actual fees received
8. Provision – estimated

*The Scheme of Management***AMENITY AREAS & BASIS OF APPORTIONMENT**

		(A) Forecast (Oct '20) Year Ending March 2021 £	(B) Budget (Feb '20) Year Ending March 2021 £	(C) Actual Year Ended March 2020 £
DULWICH WOODS				
Maintenance Contract	1	9,000	9,000	9,141
Tree Works	1	5,000	5,000	6,067
Repairs	1	5,000	5,000	5,255
Other	1	500	500	666
OTHER AREAS				
Gardening Contract	1	52,000	52,000	51,043
Tree Works	1	10,000	10,000	12,870
Repairs to Paths & Roads	1	40,000	40,000	41,700
Sweeping & Gully Cleaning	1	4,500	4,500	4,324
Garden Refuse Removal	1	15,000	15,000	12,285
Road Salting	1	2,500	2,500	3,567
Repairs - General	1	25,000	25,000	14,815
Other	1	500	500	928
TOTAL WORKS DONE		169,000	169,000	162,661
COST OF MANAGEMENT				
15% on total excluding VAT	2	21,100	21,100	20,334
Public Liability Insurance	3	3,800	3,800	3,332
Tree Consultant's Fees	1	9,000	9,000	6,457
Auditor's Fees	8	800	800	680
AMENITY EXPENDITURE		203,700	203,700	193,464
<u>BASIS OF APPORTIONMENT</u>				
Staff & Office Costs	8	3,900	3,800	3,920
Surveyor's Fees	8	8,000	8,000	6,340
Auditor's Fees	8	1,500	1,500	1,252
TOTAL		13,400	13,300	11,512

The Scheme of Management**BASIC EXPENDITURE**

		(A) Forecast (Oct '20) Year Ending March 2021 £	(B) Budget (Feb '20) Year Ending March 2021 £	(C) Actual Year Ended March 2020 £
	Note			
Administrator & Cover	5	147,350	147,350	128,709
Heads of Department	4	15,000	15,000	21,445
Other Staff	4 & 5	<u>25,000</u>	<u>25,000</u>	<u>25,843</u>
Actual Staff Costs		187,350	187,350	175,997
Premises Costs				
Notional Rent		22,000	22,000	22,903
Electricity & Gas	1	3,000	3,000	2,940
Rates	1	500	500	695
Cleaning	1	<u>4,500</u>	<u>4,500</u>	<u>4,533</u>
TOTAL		30,000	30,000	31,071
Office Costs				
Telephone & Fax	1	2,250	2,250	2,191
Photocopying	1	1,000	2,300	1,726
Postage	1	4,500	4,500	5,019
Printing and Stationery	1	3,000	3,000	3,007
Office Equipment Depreciation	1	8,000	8,000	7,020
Website & IT Maintenance	1	4,500	4,500	6,550
Repairs	1	3,000	3,000	4,330
Catering Supplies	1	100	300	350
Banking Costs	1	300	300	127
Sundry Expenses	1	<u>800</u>	<u>800</u>	<u>1,360</u>
TOTAL		27,450	28,950	31,680
Professional Fees				
Solicitors - General Advice	1	5,000	5,000	17,890
Solicitors - Debt Collection	1	500	500	0
Surveyors - General Advice	1	500	500	0
Architect's Fees	1	70,000	70,000	61,875
Tree Consultant's Fees	1	43,000	43,000	47,223
Auditor's Fees	8	<u>900</u>	<u>900</u>	<u>789</u>
TOTAL		119,900	119,900	127,777
Scheme Enforcement	8	<u>15,000</u>	<u>15,000</u>	<u>16,626</u>
TOTAL EXPENDITURE		379,700	381,200	383,151
Less INCOME				
Freehold Licences	7	(90,000)	(75,000)	(89,033)
Registration Fees	7	<u>(2,300)</u>	<u>(2,300)</u>	<u>(3,192)</u>
TOTAL		<u>(92,300)</u>	<u>(77,300)</u>	<u>(92,225)</u>
TOTAL BASIC EXPENDITURE		<u>287,400</u>	<u>303,900</u>	<u>290,926</u>

5. **The Scheme of Management Charge 2019/2020 & 2020/2021**

The demands for payment for the Scheme of Management Charge in respect of the years 2019/2020 (a balancing charge) and 2020/2021 (the on account estimate), were despatched in September 2020. Prior to despatch, copies of the Certificate and accompanying circular were sent to Trustees and to The Dulwich Society representatives on the Advisory Committee for comment.

To date, approximately 72% (2019/2020: 82%) of the total Charge has been received. Legal Charges are currently registered against 23 (2019/2020: 22) properties where the freeholders have failed to pay the Charge relating to previous periods.

The Committee is **INVITED** to **NOTE** the report.

6. **Charges for applications for works, registrations and miscellaneous services under the Scheme of Management:**

- a) The charges for applications have changed in line with the Manager's policy of increasing these by CPI each year as set out in Appendix I.

The Committee's **VIEW**s are **INVITED**.

- b) Charge for registration of ownership

This charge was last increased with effect from January 2019 (up from £80 to £90). The Service Level Agreement with Thackray Williams LLP states their charge is reviewed biennially. It therefore will remain unchanged for 2020. Thackray Williams have increased their charge as shown in the table below and I have negotiated with them, that the charge in future, be increased yearly in line with CPI. The Estate's administration charge has increased in line with CPI. Therefore we now have a policy going forward that is in line with other charge increases.

	<u>2021</u>	<u>2019 & 2020</u>
Solicitors' fee	£59.15	£55.12
VAT @ 20%	£11.83	£11.02
Estate's administration charge	£24.02 (increase by CPI in line with our other charge increases)	£23.86
	<u>£95.00</u>	<u>£90.00</u>

The Committee's **VIEW**s are **INVITED**.

7. **Programme of Repairs, Maintenance and Improvements:
Programme for the years 2020/2021 & 2021/2022**

This report is in respect of expenditure recoverable from freeholders under the Scheme of Management through the annual Charge, and refers to the Amenity Areas as defined in the Scheme (which includes the Woods).

a) Works for the year 2020/2021

Routine maintenance of woods and amenity areas, trees, paths and roads, fences and gates, lighting and street furniture, has proceeded as necessary. Other specific items are reported as follows:

- i) Work is continuing in Dulwich Woods in conjunction with the London Wildlife Trust;
- ii) Repair and redecoration of railings throughout the Estate - work is nearing completion;
- iii) Resurfacing of the footpath in Grove/Lovers' Walk – final resurfacing will be completed in early spring 2021;

At this stage, expenditure on amenity works for the financial year is forecast at £169,000, in line with the budget.

b) Proposals for the year 2021/2022

These comprise routine maintenance of amenity areas - woods, trees, paths and roads, fences and gates, lighting and street furniture, including the following:

- i) Fence repairs throughout the Estate;
- ii) Repairs to Low Cross Wood Lane and Grange Lane;
- iii) Further work in Dulwich Woods, in conjunction with the London Wildlife Trust;
- iv) Further road and footpath repairs in College Road;
- v) Repairs to the Old College forecourts and boundary walls.

The proposals were approved by the Scheme of Management Committee on 3 November for recommendation to the Board of The Dulwich Estate as Managers of the Scheme.

The Committee's **COMMENTS** are **INVITED**.

8. Matters raised by The Dulwich Society

The Dulwich Society has raised the following matters (*italicised*), followed by the Managers' responses:

Scheme of Management budgets and forecasts

- a) *Awaiting sight of the figures.*

Scheme of Management operations

- b) *Please confirm:*
- *The number of applications since the last meeting*
 - *The number of approvals and rejections.*
 - *The number of breaches and the progress on resolving them*
 - *The number of arbitrations*

- *The number of meetings held with Resident Associations*
- *How many properties are currently on the enforcement action list and how many have been removed since the last meeting?*

Please refer to the attached Information Table (Appendix II).

Matters arising

- c) *Advisory group agenda and minutes: The Society is pleased to note that these are on the Estate's website.*

Noted.

- d) *Meeting with The Dulwich Estate Finance Department to discuss reformatting the Scheme of Management accounts: How can this be taken forward now that a new permanent Finance Manager has been appointed?*

The new Director of Finance began in post on 1st August and is leading the upgrade of the Estate's management information and accounting systems. A detailed revision of financial reporting is now planned for the first half of calendar 2021. Nevertheless, the Finance Team will attempt to provide responses to questions on financial reports and would welcome any suggestions in advance of the revision process.

- e) *Estate Office/Covid-19: When did or when will the Estate and the Scheme of Management offices re-open?*

The Estate is currently following the Government's return to work safely guidelines if staff cannot work from home. All the Estate's staff have been available online and on the phone during the pandemic. Meetings have also been undertaken by various staff externally adopting social distancing guidelines. Therefore, business has been as normal as it could have been during these very unusual times. The Estate staff will continue to operate both at home and in the office on a rota basis and the Estate's monthly surgeries will be undertaken via Zoom until further notice. The Estate's offices will not be open to visitors.

- f) *Japanese Knotweed: What is the current position on the knotweed outbreaks on the Estate? Have there been any reports of new outbreaks since the last meeting, have any existing outbreaks been eradicated, and how often do the Managers of the Scheme check the sites?*

See attached schedule. We are not aware of any significant new outbreaks but are monitoring the situation as best we can under the current restrictions. Sites are currently visited on an ad-hoc basis by our maintenance surveyor, underpinned by feedback from the various garden maintenance contractors operating throughout the Estate. We are proposing to undertake a thorough review of all known sites prior to the next growing season.

- g) *Divergence between Dulwich Estate licence approvals and Southwark Council planning approvals: There have been two recent cases where the Managers have rejected developments previously passed by Southwark, in Frank Dixon Way and Alleyn Road. What is the current position with these developments, have the applicants gone to arbitration?*

The applicants have not gone to arbitration.

- h) *Estate Guidelines compliance: As the Managers know, there is current concern on one part of the Estate with regard to the Estate's perceived failure to enforce the guidelines at the planning stage by granting a licence for works which do not meet the guidelines. If residents*

are to comply with the guidelines, is it not reasonable that they should have certainty that the Managers will act in accordance with the guidelines not waive them except in very exceptional circumstances, and for reasons which are made public?

While we are not able to comment on any specific application, decisions on all applications are based upon their impact on amenity. If part of an application falls outside of the guidelines but is considered not to have any detrimental effect on amenity, then it may be approved. The Managers cannot withhold consent unreasonably.

- i) Changes to licence protocols: At previous meetings the Estate has said that it was considering a different method of licence operation – effectively giving permission to proceed with works but not issuing the actual licence until a final inspection has confirmed that the works are in line with the permission. What is the current position regarding staffing and when will the new protocol be introduced? Has a new surveyor been appointed to carry out these inspections?*

The recruitment process has started, however as it is taking some time the Estate are considering the possibility of using Daniel Watney on an ad hoc basis in order to progress the matter. We hope to respond more positively at the next meeting.

- j) Licence breach enforcement: The Estate’s approach to enforcement of breaches of the Scheme of Management guidelines is raised at all meetings. Pending introduction of the new licence protocols noted above, what is the Estate doing about picking up breaches elsewhere given the current difficulties over site visits – how is the Scheme of Management office pursuing them, is it asking for photos, videos or what? There remains a large number of breaches on the Whytefield Estate and also on Frank Dixon Way where, in several cases, what has been built is significantly different from the approved drawings. For example:*

- *No. 3 - front garden/parking and louvred to side window. It would also appear that the layout of the front garden and soft landscaping (now finally being laid) does not meet the Estate’s 50% requirement. Over 10 months from occupation of the house works to the garden are still ongoing.*
- *No. 8 – there are approved drawing discrepancies over the garage, front garden, roof light, and over-size flues on the garage roof. It also appears that the garage is not being used as such which means that, with only two off-street parking spaces provided, at least two other cars belonging to No. 8 parking on the street every night. Residents had understood that on-street parking is banned by the lease with The Dulwich Estate. The house also took 6 years to complete – this is not acceptable and has seriously compromised neighbour amenity.*
- *No. 9 - (still under construction) the window design is not in accordance with approved drawings.*
- *No. 10 - unsightly large roof vents not in accordance with approved drawings.*

The applicants are providing a schedule of photographs with each application and from there the team are determining as best they can whether or not any changes have been made without consent. We are adding a caveat to licences where a site inspection has not been possible to cover this point. The Administrator is continuing her weekly site inspections.

We agreed the policy for enforcing the breaches on the Whytefield Estate would be at point of sale or as a condition of future consent. Each resident has been written to and is therefore aware.

As you know, we do not comment on individual properties but we can confirm that we are aware of the issues at Frank Dixon Way and are working with the Freeholders to resolve these.

- k) *It is also clear that some site owners and their builders are ignoring working hours restrictions particularly on Saturdays. This is an Estate wide problem but, in Frank Dixon Way, despite frequent complaints, enforcement of the ban on noisy Saturday working, i.e. running machinery outside, continuous hammering, etc, has been poor. What systems does the SoM office have in place to monitor and deal these breaches?*

Where we are aware of this issue, the owners are contacted. If they ignore our requests, the matter can be referred to our solicitors for action. We have not received a high number of complaints regarding Saturday working on the Estate as a whole.

- l) *While the introduction of licences for skips parked on Estate roads is a welcome move, this does nothing to control builders parking their trucks on amenity areas, roads and pavements, damaging them, and seriously compromising neighbour safety. Will the Managers consider including site specific conditions in licences to make sure that sites have adequate working space and that pavements are left free for pedestrians.*

Please advise what site specific conditions the Advisory Committee would like the Scheme of Management and/or Estate team to consider adding into the licences.

If there are specific examples of areas where builders are parking on pavements and compromising neighbour safety, please provide examples and we will attend to these direct.

9. Advisory Committee Membership 2021

In order to gain feedback from representatives across the Estate as a whole, the following changes to the process of appointing members to the Advisory Committee have been agreed:

- The Advisory Committee has four seats for amenity societies; two of these will be nominated by The Dulwich Society and two will be filled with representatives from Resident Associations on the Estate.
- Representatives will have a term of two years, with one nominee from The Dulwich Society and one from a Resident Association rolling off at the end of every calendar year.
- The representatives must have active involvement for at least two years in a Residents' Association and have knowledge of how the Scheme of Management works.
- The Committee has a preference for diverse representation of the different geographic areas of the Estate.

In accordance with clause 16(b) of the Scheme it must *"form a consultative committee (to be known as "The Advisory Committee") of not less than 8 persons of whom half shall be representatives of the Managers and half shall be representatives and nominated by such residents or amenity societies as the Managers consider appropriate."*

The Committee is **INVITED** to **AGREE** the proposal.

10. Programme of meetings for 2021

The Committee has adopted the practice of holding three meetings a year in March, June and November, on Tuesdays at 4.30pm.

The arrangements are considered to have worked well to date and it is proposed that these are retained for 2021, with suggested dates being:

9 March
8 June
9 November

The Committee's **IEWS** are **INVITED**.

11. Any other business

12. Date of next meeting

Subject to the Committee's decision under item 9., above, the date of the next meeting is 9 March 2021.

**Scheme of Management scale of charges for applications requiring a licence
with effect from 2 January 2021:**

	2021	2020	2019
	£	£	£
Minimum application fee	91.00	90.00	90.00
Extension (minimum charge)	563.00	559.00	535.00
Extension > 25 sq.metres	23.00	23.00	23.00
Loft conversion (minimum charge)	563.00	559.00	535.00
Replacement windows and doors	225.00	224.00	210.00
Change a door, a window, a gate or fence	91.00	90.00	90.00
Add dormer window	131.00	130.00	130.00
Add roof light	96.00	95.00	95.00
Add solar energy panel	91.00	90.00	90.00
New drive or hardstanding	201.00	200.00	200.00
Replacement of driveway material	91.00	90.00	90.00
Hard landscaping in rear garden	116.00	115.00	115.00
Shed up to 3 x 2.4 metres (10ft x 8ft)	113.00	112.00	105.00
Garden building > 3 x 2.4 metres (10ft x 8ft)	23.00	23.00	23.00
Satellite dish	91.00	90.00	90.00
A new house or a swimming pool: charge to be quoted on application			
Minor variations	91.00	90.00	90.00
To provide OS location plan	28.00	28.00	26.00
Reissuing/renewing lost licences	28.00	28.00	26.00
Retrospective Applications		Double scale fee	
Sale sign-off site inspection		120.00	

General Scheme of Management Information

Date of Committee Meeting	No. of Building Apps Received since last meeting	Decisions			No. of Breaches incl. date served	Enforcement			No. of Arbitrations	Japanese Knotweed			Residents Associations	
		Approved/Approved in Principle	Still Pending	Refused		Total On Current List	Removed from List Since Last Meeting	Added to List Since Last Meeting		Total on list receiving ongoing treatment (as of 5 November 2019)	Removed from List Since Last Meeting	Added to List Since Last Meeting	No. of meetings held with RA.	New RA Registration Applications
12 November 2019	60	21	38	1	0	167	5	114	1	14	2	1	15	0
10 March 2020	52	17	37	2	0	183	20	4	0	14	0	0	14	0
09 June 2020	43	8	35	0	0	185	0	2	0	Please see response in agenda.			7	2
10 November 2020	70	42	28	0	0	190	5	10	0	14	0	0	10	0

Minutes of the meeting of the Advisory Committee

held virtually via TEAMS

on Tuesday 10 November 2020

Present: Representatives of the Managers:
Andreas Köttering (Chairman)
Irene Bishop
Pamela Dusu
Russell Vaizey

Representatives of The Dulwich Society:
Irene Kimm
Ian McInnes
David Roberts
Penny Stern

In attendance: Staff of The Dulwich Estate: Simone Crofton (Chief Executive), Adrian Brace (Director of Property), Andy Irvine (Financial Accountant), Simon Hoare (Principal Building Surveyor), Nina Rickman (Administrator)

1. **Apologies for absence**

None.

2. **Minutes of the meeting held on 9 June 2020**

The Minutes of the meeting held on 9 June 2020 were **APPROVED** by the Committee as an accurate record to be **SIGNED** by the Chairman.

3. **Matters arising**

Tree Costs

Adrian Brace confirmed that the tree costs were correctly charged. Increase in charge was down to greater attendance and increase in hourly rate.

Rolling Action Log

In future, matters arising would be dealt with by using a rolling action log table.

4. **Accounts: Actual results for the six months ended 30 September 2020 and Forecast for the year ending 31 March 2021**

Andy Irvine introduced the report circulated with the agenda. Simon Hoare provided additional clarification that the repainting of railings, fences and minor routine items falling under the category "Repairs General". The gardening costs of the Burial Ground fall under the category "Gardening Contract". Confirmation was provided to Irene Kimm that the Scheme of Management gardening contractors continued to work through the Covid lockdown.

5. **The Scheme of Management Charge 2019/2020 & 2020/2021**

Andy Irvine introduced the report circulated with the agenda and explained there had been an increase in delayed payments as a result of Covid. He confirmed that the Estate would act fairly in dealing with residents that are unable to pay this year's charge.

The Committee **NOTED** the report.

6. **Charges for applications for works, registration and miscellaneous services under the Scheme of Management**

Nina Rickman introduced reports a) and b) circulated with the agenda. The Committee **RECEIVED** and **NOTED** the reports and agreed that an increase in charges in line with CPI were beneficial to residents, particularly with regards to solicitors charges.

7. **Programme of Repairs, Maintenance & Improvements – Programme for the years 2020/2021 & 2021/2022**

Simon Hoare introduced reports a) and b) circulated with the agenda and provided additional clarification on the following:

College Road

A decision regarding installation of kerbs to the section between Pond Cottages and Hunts Slip Road had yet to be made. The recently installed double yellow lines appeared to be being effective and Irene Kimm suggested that we await the impact of the bus gate in the village before continuing with plans to replace the kerbs, to which the Committee agreed.

Village Orchard

General routine maintenance/grass cutting, etc, is charged to the Scheme of Management. Works to the fruit trees are not.

Grange Lane

Proposed works are for repairing minor defects.

Low Cross Wood Lane

Proposed works are for repairing minor defects. A small section at the top of the Rock Hill footpath is charged back to the Rock Hill residents.

The Committee **RECEIVED** and **NOTED** the reports.

8. **Matters raised by The Dulwich Society**

The Committee **RECEIVED** and **NOTED** the responses to the matters raised by The Dulwich Society, with discussion in particular on the following:

d) *Meeting with the Dulwich Estate finance department*

The Estate will push this meeting forward as much as possible but it was noted that the department is currently very busy and stretched.

e) *Estate Office/Covid-19*

Nina Rickman confirmed that staff are still very much present in Dulwich, however Irene Kimm raised her concerns with regards to the level of monitoring. Adrian Brace advised that this was not a Scheme of Management issue and this matter should be raised at the Estate monthly surgery as the Whytefield Estate gardening contract is not part of the Scheme of Management. He also confirmed that the staff are happy to meet with residents as long as the government guidelines are adhered to.

h) *Estate Guidelines Compliance*

Ian McInnes raised that he wishes for the Dulwich Society to have more recognition within the Advisory Committee with regards to their comments on applications. It was agreed to discuss this further.

9. **Advisory Committee Membership 2021**

The Committee **AGREED** to the proposal set out in the agenda.

Irene Kimm dissented stating she felt it was important that there is representation within the Committee of the 1960's style estates where the Estate provides services to the residents. Adrian Brace explained that services the Estate provides to these "estates" is not part of the Scheme of Management and therefore out of the Advisory Committee's remit.

Andreas Köttering reassured Irene Kimm that all Residents' Associations would be given the opportunity to sit on the Committee as the membership will rotate.

10. **Programme of meetings for 2021**

The Committee **AGREED** to the programme of meetings for 2021.

11. **Any other business**

Broadband Improvements

This is not being done just for the benefit of the Village and the Estate. Discussions on this subject are ongoing and the Estate will keep the members updated.

Safer Neighbourhood Scheme

The Estate's view is published on its website and it plans to watch and wait, monitor and engage.

12. **Date of next meeting**

9 March 2021

20.11.2020