

PERSON SPECIFICATION

Attributes

Essential

Desirable

Qualifications and membership

Minimum of degree level qualification in Town and Country Planning
Member of the RTPI

Heritage or Conservation

Member of RIBA or RICS

Skills and abilities

Able to work effectively in a busy environment

Ability to prioritise own workload and work as part of a team

Strong customer service skills

Excellent communication and verbal presentation skills

Excellent letter and report writing capability

Computer literate

Knowledge

Up to date knowledge of architectural, planning, surveying and heritage issues

Knowledge of sustainability measures and how these relate to domestic properties

Strong knowledge of building design issues

Experience

Five years post qualification experience of planning

Assessing proposals for alterations to properties against design guidelines

Personal qualities

Self motivated

Ability to work on own initiative and within a team environment

Additional information

Current full driving licence

Access to own car

