

PERSON SPECIFICATION

| <u>Attributes</u> | <u>Essential</u> | <u>Desirable</u> |
|--------------------------------------|---|---|
| Qualifications and membership | <p>Minimum of degree level qualification in Surveying</p> <p>Member of the RICS</p> | <p>Town Planning or Heritage/Conservation</p> <p>Member of RIBA or RTPI</p> |
| Skills and abilities | <p>Able to work effectively in a busy environment</p> <p>Ability to prioritise own workload and work as part of a team</p> <p>Strong customer service skills</p> <p>Excellent communication and verbal presentation skills</p> <p>Excellent letter and report writing capability</p> <p>Computer literate</p> | |
| Knowledge | <p>Up to date knowledge of architectural, planning, surveying and heritage issues</p> <p>Strong knowledge of building design issues</p> | <p>Knowledge of sustainability measures and how these relate to domestic properties</p> |
| Experience | <p>Five years post qualification experience of either planning, property design, architecture, surveying or heritage/conservation</p> | <p>Assessing proposals for alterations to properties and planning submissions</p> |
| Personal qualities | <p>Self motivated</p> <p>Ability to work on own initiative and within a team environment</p> | |
| Additional information | <p>Current full driving licence</p> <p>Access to own car</p> | |

